



Fiscal Years 2016-2019

Nutrition Services Request for Proposals
Issued December 2014

Clarifications to RFP
and associated materials

Date: January 8, 2015	
Relevant document(s):	Both the C1 and C2 Applications
Relevant section(s):	<u>Section IV: Budget Justification Instructions</u> “Supplies: All non-food supplies (consumable or non-consumable) necessary to implement the program. Specify by item and unit cost. Include allocation formulas where appropriate.”
Clarification:	The Supplies expense line of the budget SHOULD NOT include the cost of any packaging related to Home Delivered Meals. Any packaging related to Home Delivered Meals should be included in the <u>FOOD</u> expense line.

Date: January 9, 2015	
Relevant document(s):	C2 Application
Relevant section(s):	<u>Section IV: Budget Justification Instructions</u>
Clarification:	Additional instructions: If a Home Delivered Meal program (distribution point) is proposing to serve a cluster of townships, please specify in the Budget Justification the proposed units to be served in each township. AgeOptions will assume the same unit rate for the entire cluster of townships. Example: Program proposes to serve

Date: February 4, 2015	
Relevant document(s):	Both the C1 and C2 Scoring Tools
Relevant section(s):	<u>Section 5: Performance History, Overall Organization</u> , question b. regarding audit submissions
Correction:	The scoring rubric is column C has been corrected to read: Audit on time; and no findings = 3 Audit on time; and 1-2 issues of non-compliance with no material weaknesses, significant efficiencies or repeat findings = 2 Audit late; and/or 3 or more issues of non-compliance with no material weaknesses, significant efficiencies or repeat findings = 1 Audit late; and/or there were material weaknesses, significant efficiencies or repeat findings from the prior audit = 0 Note that applications will be scored using this corrected scoring rubric.

Date: February 6, 2015	
Relevant document(s):	Appendix 2: Township Data
Relevant section(s):	Township Overview Data: <u>% 60+ Population that Lives Alone</u>
Correction:	This column has been corrected to show the correct percentage of the 60+ population that lives alone in each township.